

IN THE DISTRICT COURT OF PULASKI COUNTY, ARKANSAS

PULASKI COUNTY DISTRICT COURT
3001 West Roosevelt
Little Rock, Arkansas 72204
Tele (501) 340-6830 / Fax (501) 340-6899

SMALL CLAIMS DIVISION
ANSWER / COUNTERCLAIM

Case No. _____

Plaintiff (Same as listed on complaint form)

Street Address

City State Zip

Telephone

vs

Defendant (Same as listed on complaint form)

A copy of your answer or counterclaim must be filed with the Court within 30 days for Arkansas residents or 30 days for non-residents from the date you receive this summons and a copy delivered or mailed to the plaintiff or his attorney (if applicable), or a default judgment may be entered against you.

CHECK ONE:

- A. _____ I admit everything in the complaint. (if you checked "A", you do not have to appear in court.)
- B. _____ I admit that I am responsible, but not for the total amount claimed by Plaintiff. (Explain below)
- C. _____ I deny that I am responsible at all. (Explain below)
- D. _____ I deny that I am responsible at all, and wish to file a counterclaim against the Plaintiff as indicated below.

If you checked "B", "C" or "D", briefly explain the reasons for your answer.

B.C.D _____

AMOUNT OF COUNTERCLAIM \$ _____

I STATE THAT THE INFORMATION CONTAINED IN THIS ANSWER IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I HAVE SENT A COPY OF THIS ANSWER OR COUNTERCLAIM TO THE PLAINTIFF AT THE ABOVE ADDRESS.

DATE: _____

Signature of Defendant or Defendant's Attorney

Street Address

City State Zip

Telephone

Original - Court (White Copy)
2nd Copy - Defendant (Yellow Copy)
3rd Copy - Plaintiff (Pink Copy)

KEEP A COPY OF THIS ANSWER

COMPLETE THIS ANSWER AND MAIL THE ORIGINAL TO PULASKI COUNTY DISTRICT COURT, 3001 WEST ROOSEVELT, LITTLE ROCK, ARKANSAS 72204, (501) 340-6830

INSTRUCTIONS TO DEFENDANT

1. If you wish to contest the plaintiff's claim and file a claim against the plaintiff, please complete this answer / counterclaim form and file with the Clerk's Office within 30 days.
2. Mail the original form to the Clerk's Office at the address on the bottom of the answer / counterclaim and mail the plaintiff a copy of the answer / counterclaim. The pink copy mailed to the plaintiff by certified mail and the proof of service (green card) must be brought to court on the court date.

INSTRUCTIONS TO PLAINTIFF

1. By this form, the defendant is **SUING YOU**.
2. (a) You must appear at the date and at the time set for trial. Unless noted otherwise, the original date of trial remains the same. If you fail to appear, the defendant may be given a default judgment against you in the amount specified in the counterclaim.

(b) You should bring with you at the time set for trial all books, papers, witnesses, and evidence you have to establish your defense.

(c) You may bring witnesses with you to testify on your behalf or you may have witnesses subpoenaed by providing a list of their names and addresses and telephone numbers to the Court Clerk of the PULASKI COUNTY DISTRICT COURT. At your request, the court will issue subpoenas for any witnesses you may need. (You must order a subpoena as soon as possible, at least three days before the disposition date.)